

**STAFFORDS FARM HOA  
ANNUAL MEETING  
February 25, 2020**

**I. CALL TO ORDER**

This meeting was called as a second attempt at an annual meeting due to not being able to achieve a quorum on the first attempt made November 17, 2019. The meeting was held at 50 Katie Ln.

7 lots represented via proxy; 8 lots represented in-person.

Board Member Eric Wiseman called the meeting to order at 7:36 pm.

**II. ROLL CALL OF OFFICERS**

Present: (*Eric Wiseman, Tim Walker, Michael Schulte*)

Absent: (*Lynn Pirie*)

**III. APPROVAL OF THE MINUTES OF THE REGULAR MEETING (12/11/2018)**

Motion made to approve the minutes of the Regular Meeting of December 2018, Motion Carried

**IV. Officer Reports**

Michael Schulte, Treasurer, reported on the financial condition. As of January 31, 2020:

Wells Fargo Business Checking: \$16,651.05

Eric Wiseman, Grounds, spoke about upcoming landscaping needs of the common area:

- Renewal of mowing contract with Blue Leaf Lawncare
- Renewal of 2x per year turf treatment with Valley Landscaping
- Provided quote for mulch rejuvenation and edging of the beds around the sign

Tim Walker, Architecture Control, reported no issues with recent exterior lot improvements and reiterated that the community expects long-term maintenance to accompany such improvements.

**V. Walking Trail Maintenance**

The walking trail is estimated to have last been resealed around 2008. In addition to resealing the trail, larger issues were discussed, such as buckling from tree roots and sinking in a few areas. No motions were made to take action, but recommendation was made for the board to further

investigate the various options and pricing in order to inform future decisions and provide guidance on reserves funding.

**VI. Election of Officers**

- Architecture - Tim Walker self-nominated, motion carried.
- Communication - Michael Schulte self-nominated, motion carried.
- Treasurer - Tonya Hinckley self-nominated, motion carried.
- Grounds - Jeff Greenough self-nominated, motion carried.
- President - vacant.

**VII. Other Business**

Due to a perpetual lack of volunteers for positions on the Board of Directors, the board intends to begin researching firms that can be employed to manage the affairs of the association.

The meeting was adjourned at 8:40 pm.

Minutes prepared and submitted by Michael Schulte, Director of Communications.